

# 2017 Clearwater Fall Festival

Food Concession Application

Completed form must be returned by June 1, 2017 to:

Food Coordinator - Clearwater Fall Festival

PO Box 112, Clearwater, KS 67026

ORGANIZATION/BUSINESS NAME - Please print as you would like it to appear in the program:

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Contact Person:

Address:

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City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

References - Complete only if you have never participated in Clearwater Fall Festival:

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**IMPORTANT! Please complete concession booth information in full and include a photo and description of the booth you will be using, including any attachments (Awnings, tents, etc.)**

Dimensions (with attachments):

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Electrical

requirements: \_\_\_\_\_

Other Special Needs (water hook-up, etc.):

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Supply vehicle description/

dimensions: \_\_\_\_\_

Licensed for Food Vending in the State of Kansas? \_\_\_\_\_ Yes \_\_\_\_\_ No

Licensed in other States? If so, please

list: \_\_\_\_\_

How does your facility meet Kansas Health Code requirements for proper temperature storage, food handling/preparation and cleanliness (hand and utensil washing)?

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# 2017 Clearwater Fall Festival Food Concession Agreement

This agreement is made between the Clearwater Fall Festival, Clearwater, Kansas herein after referred to as The Festival and

\_\_\_\_\_ (Food Establishment), hereinafter referred to as the Concessionaire.

It is mutually agreed between the two parties that:

1. Booth location will be designated by The Festival.
2. Concessionaires must have signed contract prior to setting up.
3. Concessionaire will be in operation during Festival hours:

Thursday, September 14, 2017 - 5PM to 11PM

Friday, September 15, 2017 - 5PM to 11PM

Saturday, September 16, 2017, 10AM - 11PM

4. CONCESSIONAIRE MAY NOT SET UP BEFORE 12 NOON ON THURSDAY, SEPTEMBER 14th.
5. Booth set up must be completed by 5PM on Thursday, September 14. unless other later dates were requested.
6. Concessionaire is responsible for keeping the Festival ground clear of litter within a 10 foot radius of their booth.
7. All supplies must be contained with fencing or screening around the booth.
8. Water hoses should be well maintained and not leaking. Bins and barrels in which drinks are iced-down must be drained to prevent excessive ice-melt and runoff in the food area walkways.
9. Vehicles are prohibited in the Food Vendor area during Festival operating hours, however, push carts or golf carts can be used to move supplies in and out of the area.
10. Concessionaire must sell ONLY the food items that are listed in the contract. Changes to the menu must be approved by the Food Vendor Coordinator. Signage must prominently display the contracted food items ONLY, and reflect correct prices for the products. Prices may not be raised during the course of the Festival.
11. The Festival is an outdoor event and the Food Concessions will remain in the Clearwater City Park, rain or shine.
12. Security will be provided in the Park, but you as a Concessionaire shall assume all risk and release the City of Clearwater/Clearwater Fall Festival from any liability for any injuries or damages to yourself, your employees or others which may occur as a result of the performance of your duties under this contract.
13. Concessionaire must provide the Clearwater Fall Festival with a Certificate of Insurance from your Insurance Carrier listing the Clearwater Fall Festival as an additional insured, and indicating general liability limits for premises and operations as well as product liability.

14. The fee for the 2017 Clearwater Fall Festival will be \$175.

Please return the following by June 1, 2017:

- Signed Application
- Certificate of Insurance
- Food Vendor License (Copy)
- Check for \$175 to Clearwater Fall Festival

Mail to:

Food Coordinator  
Clearwater Fall Festival  
PO Box 112  
Clearwater, KS 67026

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Concessionaire Signature Date

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Printed Name

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Address

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City KS Zip

\*\*Please retain a copy of this agreement for your records